



Halton Children's Trust
Minutes of Executive Group Meeting held on Tuesday 23 July '13
1pm, Committee Room 1, Runcorn Town Hall

Present:

Gerald Meehan	Strategic Director Children & Enterprise, HBC
Ann McIntyre	Operational Director, Children's Organisation and Provision, HBC
Gareth Jones	Head of Service, Cheshire West, Halton and Warrington Youth Offending Service, HBC
Tracey Coffey	Operational Director, Children and Family Services (Chair)
Mark Grady	Principal Policy Officer, HBC
Tracy Ryan	Assistant Policy Officer, HBC (Minutes)
Michelle Bradshaw	Assistant Director, Child and Family Services, Bridgewater CHT
Michelle Forder	Halton Family Voice Engagement Co-ordinator, HBC
Julie Karmy	Integrated Commissioning Manager, HBC
Julia Rosser	Acting Consultant, Public Health
Steve Nyakatawa	Operational Director, Learning and Achievement, HBC
Lindsay Smith	Divisional Manager, Mental Health, HBC
Ged Timson	Divisional Director, Child and Family Services, Bridgewater CHT
Simon Clough	Divisional Manager, 14 – 19 Services, HBC

Apologies

Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review, HBC
Emma Taylor	Divisional Manager, Team Around the Family, HBC
Lorraine Crane	Divisional Manager, IYSS, Commissioning & Inspiring Families, HBC
Catherine Johnson	Principal Performance Officer, HBC
Dave Sweeney	Operational Director Integrated Health Commissioning, Halton CCG

Item		Action	Deadline
1.	Minutes and Matters Arising from 11.6.13		
1.1	1.1 <u>Lead Engagement Co-ordinator</u> Michelle Forder has now been appointed in this role.		
1.2	1.5 <u>Unannounced Inspection</u> The Adoption inspection will take place from 6 August preparations are now being made for this.		
1.3	2.1 <u>Performance monitoring model across children's and adults services</u> Strategic Director for Communities (adults' services) has indicated this would be welcomed to cover both services.		
1.4	3.1 <u>CYPP Review 2013</u> Final amendments being made, once finalised it will be emailed to members and published on the Trust website.		
1.5	4.3 <u>Vulnerable Groups</u> Targeted Youth Strategy Board - links developed, feedback on this to follow.	LC	3.9.13
1.6	5.6 <u>HSCB Meetings</u> Increase in LAC report to be circulated.	TR	Issue with Minutes

<p>2.</p> <p>2.1</p>	<p>PRESENTATION – Journey of the Child Practice Review <i>(Care Practice Review)</i></p> <p>As the new Ofsted Inspection Framework will be in place from November '13, undertaking this review provided an opportunity to review our practices and systems. The review was conducted under a multi-agency approach involving 16 inspectors. GM acknowledged lots of positive outcomes, the areas for improvement were highlighted as:</p> <ul style="list-style-type: none"> • ICS system (Care First); • Thresholds between early help and social care and between Section 17 and Section 47; • Performance Management Quality assurance systems and the need to increase the volume of case file audits being undertaken; • The review endorsed management plans to implement one 'front door' access point. <p>GM noted that all of these issues are fixable which will enable improvement of our services and practice. The next steps include morphing the Strategic Inspection Planning Group into the Investing in Children Board, chaired by David Parr, HBC Chief Executive. The Board will have a clear project plan with clear priorities involving a project manager to implement this work in preparation for the forthcoming Ofsted inspection.</p>		
<p>3.</p> <p>3.1</p>	<p>ITEMS FOR AGREEMENT</p> <p>Early Help Model</p> <p>The report proposed four models for discussion. It was agreed that the pathway for this was critical to successfully ensuring an integrated journey through services where it is appropriate that there is a multi-agency approach. Members discussed the best approach to take this forward, particularly in light of the Practice Review feedback.</p> <p>It was suggested that the age range for the model be extended to either 0-19 years or 0-11 years rather than 0-5. That the group should review both age ranges as families often consider age 11 to be a natural division in services. Members acknowledged the group had made excellent progress in developing the ideas to this stage and the next steps were not about undoing this but building on this work.</p> <p>MB suggested splitting the work into two groups, one group to progress the mapping of older children which should be taken forward by frontline practitioners, the second group to progress the strategic tasks. Membership of both groups to be agreed.</p> <p>Action:</p> <ul style="list-style-type: none"> • The group to: <ul style="list-style-type: none"> ○ test models against inspection feedback ○ review 0-19 years and 0-11 years ○ extend membership to include: <ul style="list-style-type: none"> ▪ School nursing representatives ▪ SEN. 	<p>MB/MG</p>	<p>3.9.13</p>

<p>3.2</p>	<p>Future Children’s Trust Priorities for 2014 and beyond MG explained that the intention for the new priorities is to commence with a new CYPP from 1 April 2014, as opposed to previous iterations that went live later in the summer of year 1. Members agreed that it would be useful to agree specific vulnerable group areas that are within the scope of a new board for the priority which will need to be established. This would involve bringing existing groups/boards under the reporting framework of the Children’s Trust to avoid duplication of work taking place elsewhere. This could involve mapping out the journey of the child through the different groups. It was agreed that the existing priorities were still valid and should include more integration of Health across the Early Help, Commissioning and Vulnerable Groups (Narrowing the Gap) priorities.</p> <p>Action:</p> <ul style="list-style-type: none"> • Children’s Trust scoping report on structures, evidence, remit of the priorities and membership outlined in more detail prepared for the next meeting. 	<p>MG</p>	<p>3.9.13</p>
<p>3.3</p>	<p>Strategic Relationship between CT/HWBB/HSCB The three boards sit at the same level strategically, which potentially could cause some duplication as reports/strategies are presented for agreement at one board then taken to the others for similar agreement. Would be helpful for more clarity. It was noted however that taking reports/strategies to the HWBB often provided alternative perspectives on reports, strategies etc which has proven useful due to the breadth of partner membership.</p> <p>Action: Protocol with HWBB be developed to include:</p> <ul style="list-style-type: none"> • Raison d’être with summary of Trust priorities, evidence for and rationale of these; • Commissioning role of Trust for CYP in Halton; • HWBB/CCG priorities around CYP would automatically be accepted by Trust; • Map journey of reports to avoid duplication whilst allowing new linkages at different boards. 	<p>MG</p>	<p>3.9.13</p>
<p>4.</p>	<p>PRIORITY UPDATES</p>		
<p>4.1</p>	<p>Commissioning Partnership Key areas of progress included:</p> <ul style="list-style-type: none"> • A detailed presentation was given at the last meeting on the new performance framework being rolled out • Next meeting will be a workshop primarily focusing on SEN Reforms required for 2014. It will involve members of the Partnership plus others who have an interest or contribution to make to this work. <p>Action:</p> <ul style="list-style-type: none"> • New performance monitoring model to be emailed to 	<p>TR</p>	<p>Issue with</p>

	<p>members as it's moved on from when presented to CT Exec earlier this year.</p>		Minutes
4.2	<p>Early Help and Support Key areas of progress included:</p> <ul style="list-style-type: none"> • Early Help Model Planning • Upcoming work for the group around Neglect 		
4.3	<p>Vulnerable Groups Key areas of progress included:</p> <ul style="list-style-type: none"> • Invitation to tender on new service to replace IAG commissioned from Connexions has been cascaded; • More schools now becoming part of the peer challenge process; • Action plan will be broadened as priority becomes 'real' with strategic group with a clearer remit. 		
4.4	<p>Performance Report Report issued for information.</p>		
5.	INFORMATION ITEMS		
5.1	<p>Youth Justice Strategic Plan 2012-14 GJ presented the Strategic Plan noting key points and some areas of difficulty the service is currently facing. GJ will keep group updated on this.</p>		
5.2	<p>Audit Reports</p> <ul style="list-style-type: none"> • Children & Families Services • CAF Audit Report <p>TC and BE outlined key areas. These audits are reported in detail to the local safeguarding board.</p>		
6.	AOB		
6.1	<p>Maternity, Children and Young People Strategic Clinical Network GM noted that this network was being launched on 5 September, it was agreed that JR would represent the Trust and feedback.</p> <p>Date and time of next meeting:</p> <p style="text-align: center;">Tuesday 3 September '13 1-3pm, Committee Room 1, Runcorn Town Hall</p>	JR	Feedback 15.10.13